

ART IN PUBLIC PLACES - ARTIST AGREEMENT

This **AGREEMENT** is by and between the Council for the Arts of Herndon, hereinafter referred to as the (**COUNCIL**) and the member (**ARTIST**) of the **COUNCIL**.

The **TERMS and CONDITIONS** of the **AGREEMENT** are as follows:

1. The **COUNCIL** requests that each **ARTIST** be a member in good standing of the Council for the Arts of Herndon.
2. The **COUNCIL** will provide a sign to be hung with each exhibit, crediting the **COUNCIL** (with phone numbers for general information).
3. The **ARTISTS** agree to provide artwork ready for hanging and framed to **COUNCIL** standards (please see the highlight agreement). **ARTISTS** agree to provide appropriate cards designating title, media, artist's name and selling price. Artwork will be on display for a period of three months. Care and consideration of walls: **ARTISTS** must not damage any walls or surfaces by careless use of nails or extremely sticky material to affix ID tags, price lists or artwork.
4. The **ARTISTS** agree to take full responsibility for any damages to any and all pieces of art that may occur as a result of participating in the exhibit, including the transport to and from the exhibition site. Although there has been no problem with loss or damage of work to date, no responsibility falls on the **COUNCIL** or on any businesses for damage or loss of work. **ARTISTS** may want to consider not showing extremely small works and look into adding coverage for their art on their homeowners insurance.
5. **ARTISTS** are responsible for the hanging and removal of their artwork.
6. The **COUNCIL** agrees to publicize exhibits through press releases to the media. At the initiation of the **ARTIST**, the **COUNCIL** will coordinate photo sessions for the artist with his/her artwork at an appropriate time during the exhibit. Independently-placed media stories must be pre-approved by the **COUNCIL** and identify the Council for the Arts of Herndon ("sponsored by") in articles and photo captions.
7. Acrylic or plexiglass is preferred to glass to cover artwork since it is lighter and affords less risk to the work itself.
8. **ARTISTS** must agree to participate for one year and, if unable to install their exhibit schedule, must give a one-rotation notice to the program coordinator.
9. **ARTISTS** are responsible for finding substitutes if unable to complete their exhibit. **ARTISTS** missing rotations reflect poorly on the program, which has caused the **COUNCIL** to lose venues.
10. **COUNCIL retains full rights to remove artwork and artists at any time from the program for any reason with no recourse**

AGREED:

For the Council of the Arts of Herndon

Date

Artist

Date

Artist Printed Name

Please give us the contact information for our artist:

Phone numbers _____

E-mail address _____

ART IN PUBLIC PLACES - ARTIST AGREEMENT FORM

- a. Membership & Participation:
 - i. Artists must agree to show their work in every scheduled venue and during the scheduled time frame.
 - ii. Show schedules will be set by the Art in Public Places (AIPP) coordinator and finalized within two weeks of the beginning and middle of the year. All artists who have a particular venue or time they do or do not wish to exhibit **MUST** communicate this information to the AIPP coordinator so accommodations can be made.
 - iii. The contract is a year-long agreement. If an artist is unable to complete a show schedule, he/she is requested to give a one-rotation notice to the coordinator.
 - iv. If an artist is unable to make a specific show, he/she is responsible for finding a substitute and making arrangements for the sub to hang his/her work. Please contact the AIPP coordinator to notify of any changes.
- b. Framing:
 - i. All art hung for AIPP must meet the following framing standards:
 - 1. Screw eyes and secure hanging wire (for all 2D work).
 - 2. No clip frames (front or back clips).
 - 3. No Unframed works or wet works.
 - ii. All art work must be framed for 2D showing
- c. Hanging:
 - i. Shows must be rotated within the first two weeks of a scheduled show.
 - ii. If an artist is unable to rotate his/her work within the first two weeks of a scheduled show, it is his/her responsibility to find an alternative means of retrieving or hanging work. Please notify the coordinator of any changes or requests for assistance.
 - iii. Each artist **MUST** contact the person before and after him/her in the schedule to coordinate changeovers.
- d. Content:
 - i. Artwork should contain neutral, pleasant and/or optimistic themes, suitable for all ages, locations and venues.
 - ii. At no time will artwork containing any of the following themes or content be allowed in any artwork, artist statement, or press release associated with the program:
 - 1. Politics: political statements, beliefs, endorsements or commentary
 - 2. Religion: religious statements, beliefs, doctrines or commentary
 - 3. Decency: nudes, semi-nudes or any depiction of unclothed or partially clad adults or children
 - 4. Violence: violent crime, violent actions, celebrations or commemoration of violent acts, guns, weapons or any destructive or self destructive items
- e. Insurance:
 - i. The artist and not the venue/Council for the Arts of Herndon will insure all artwork.
 - ii. Council is in no way responsible for any of the artwork on display